**INSTITUTION INFORMATION:**

1. Institution Name:
2. Location (City, Country):
3. Type of Institution (e.g., Medical School, Training Center):
4. Date and Year of Accreditation Documentation Submission:

**SECTION 1: GENERAL DOCUMENTATION**

**1.1 Application Form**

Completed IAMETA Accreditation Application Form

**1.2 Institutional Overview**

1. Institutional Mission and Vision Statements
2. Organizational Structure Chart

**1.3 Legal and Regulatory Compliance**

1. Copies of Relevant Accreditation or Regulatory Approvals
2. Institutional Licensing Documentation

**SECTION 2: EDUCATIONAL PROGRAM DOCUMENTATION**

**2.1 Curriculum Information**

1. Detailed Curriculum Outlines for Each Medical Education Program
2. Curriculum Review and Update Policies

**2.2 Faculty Qualifications**

1. Completed Faculty Qualifications Documentation Template for Each Faculty Member
2. Faculty Development Programs Information

**2.3 Student Assessment Documentation**

1. Overview of Student Assessment Methods
2. Assessment Results and Data

**SECTION 3: INFRASTRUCTURE DOCUMENTATION**

**3.1 Facilities and Resources**

1. Completed IAMETA Infrastructure Checklist
2. Floor Plans and Layouts of Facilities

**3.2 Technology Resources**

1. Overview of Technology Resources
2. Internet Connectivity Details

**3.3 Library and Information Services**

Details of Medical Library Resources

Information Technology Services Overview

**SECTION 4: RESEARCH AND SCHOLARSHIP DOCUMENTATION**

**4.1 Research Programs**

1. Overview of Research Initiatives
2. Faculty and Student Research Contributions

**4.2 Ethical and Professional Conduct**

1. Documentation on Ethics and Professional Conduct Policies
2. Mechanisms for Addressing Ethical Concerns

**SECTION 5: CONTINUOUS IMPROVEMENT DOCUMENTATION**

**5.1 Quality Assurance and Improvement Processes**

1. Description of Ongoing Program Evaluation and Improvement
2. Feedback Collection and Utilization Processes

**5.2 Accreditation Compliance**

1. Documentation Demonstrating Compliance with IAMETA Accreditation Standards
2. Responses to Recommendations or Requirements from Previous Evaluations